Interview Prepartion

What skills are employers looking for?

MATURITY

»know your strengths and weaknesses»know your limits»tolerate ambiguities»be emotionally stable

OPEN TO CHANGE

»be constantly learning»be open to new ideas»be able to integrate and manage innovation

BE A POSITIVE INFLUENCE IN YOUR MILIEU

»be able to know yourself and express your views and needs clearly »be positive and enthusiastic »act proactively

HAVE EXCELLENT INTERPERSONAL RELATIONSHIPS

»be able to collaborate with a team

BE PROFESSIONALLY CONSCIENTIOUS

»aim high
»act as if the enterprise belongs to you
»have an "intrapreneurial" attitude
»achieve "win-win" relation with others

Frequent factors in not getting a job

- vulnerable to stress
- closed to learning
- passsive; lacking initiative
- difficulty working with others
- not preoccupied with trying to achieve excellence

How to prepare for an interview

- get to know the mission of the employer; the steps of its evolution and the characteristics of the challenges
- · visit the site
- have your achievements clearly formulated and assimilated
- know your CV by heart
- know your criterias of success
- be ready to explain the difficulties you have encountered and the ways you took to get out of them
- supply lots of examples
- keep your different career scenarios in constant perspective
- predict likely questions
- prepare true and effective answers to potentially embarrassing questions
- demystify the mises-en-situations (roleplays)
- don't lie; admit what you don't know
- consider your interviewer as someone who shares the same goals as you